

# NEW PERMANENT EVENT ORGANISER APPLICATION FORM



To organise Events under the Regulations of Audax UK one of these forms must be completed if you have not organised a Calendar or Permanent Event for AUK previously

This form is to show that Audax UK has exercised reasonable care in accepting Organisers.

To be considered as an Organiser you should:

- a) Be over 18, resident in the UK and a member of Audax UK for at least the last year
- b) Be familiar with all aspects of Audax UK events of at least the distance you plan to organise
- c) Have a good knowledge of Audax UK's Rules & Regulations as published on the AUK website
- d) Have reliable e-mail and internet access

## A: ORGANISER DETAILS

Name		Membership No	
E-mail		Year Joined AUK	
Telephone No.			

## B: MENTOR DETAILS

*All new Permanent Event Organisers require a Mentor. Your mentor must be a current or recent (within 2 seasons) Organiser of an event of at least your proposed event distance.*

Name		Membership No	
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## C: EVENT DETAILS

Are you taking over an existing Event, or proposing a new Event?  Existing  New

*If you are taking over an existing event in the AUK calendar please complete the section below with details of the event you will be taking over.*

*If you are proposing a new Event please complete the section below with the details of your proposed Event*

Event Name		Distance	
Start Place			
Current Organiser	<i>(Existing Events Only)</i>		

## D: ADDITIONAL INFORMATION

Please answer the following questions, attaching additional sheets if required.

1. Why do you want to organise an Audax UK Event?

2. Briefly describe any previous experiences you have of organising or helping with Audax UK events

**E: DECLARATIONS** *Please acknowledge the following statements*

**i) ORGANISER**

- I have read and agree to abide by the rules and regulations of Audax UK as published in the AUK Members Handbook
- I have read and agree to abide by the rules and procedures published in the Audax UK Organisers Guide
- I have reliable e-mail and internet access that will permit communication with Audax UK and access to the Audax UK Events Planner, and will maintain that access for as long as I organise AUK Events
- I agree to maintain a STRIPE account linked to my event entries for the Payment of entry and validation fees. (AUK can help you with setting this up)
- I understand that AUK monitors performance of Organisers and reserves the right to or revoke Organiser status in the event of poor performance

Signature		Date	
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**ii) MENTOR**

- I agree to act as Mentor to the above named Organiser, in accordance with the Mentors Responsibilities as published in the Audax UK Organisers Guide.

Signature		Date	
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**PLEASE COMPLETE THIS FORM AND SEND TO THE PERMANENT EVENTS SECRETARY (Contact details can be found on the AUK website) EITHER:**

- a) By post – Hardcopy with completed signatures in section E i) & ii) above**
- b) By email – Accompanied by e-mail declarations from your Mentor**

**OFFICIAL USE ONLY**

Date received				
Date processed		Application Approved?		
Notes				