



MINUTES FOR THE AUK BOARD MEETING HELD
ONLINE ON 17 DECEMBER 2024 STARTING AT 1900.

PRESENT:

Nigel Armstrong (**NA**)
Andy Cox (**AC**) – Chair
Caroline Fenton (**CF**)
Ian Hennessey (**IH**)
Grant Huggins (**GH**)
Paul Renshaw (**PR**)
John Ward (**JW**)
Darrell Whittle (**DW**)
Andy Yates (**AYa**)
Anne Young (**AYo**)

APOLOGIES:

None

1. Opening

The Chairman reported that due notice of the meeting had been given and that a quorum was present. Accordingly, the Chairman declared the meeting open.

2. Declarations of interest

None.

3. Minutes of previous meetings

3.a Minutes of November 2024 meeting

The minutes of the 14 November 2024 meeting were approved.

4. Actions arising from minutes of previous meetings

Refer to Action Tracker.

Business

5. AGM notice and checking of Arrivée

It was noted that the Winter 2024 issue of Arrivée had unfortunately been published with the incorrect AGM notice and Membership Matters column. An email was promptly sent to all members apologising and providing the correct AGM notice.

It was highlighted that despite repeated requests for AUK Board review of the final proofs (prior to printing), this has not happened. It was noted that Arrivée provides one of the key methods of communicating official AUK business with its members and as such, the AUK Board must be able to review the final proofs before printing.

Actions:

- **PR** to speak to Arrivée's editor to highlight the requirement for Board review (of official AUK business) before being sent to the printers.
- **PR** to look at external commercial options for producing Arrivée.

6. AUK Draft Accounts 2023-24

NA presented the Draft 2023-24 Accounts. He reported that the external examiner had completed their review. He requested that the Board review the Draft Accounts with the intention of formally signing them at the January 2025 Board Meeting, prior to presentation at the AGM.

7. Event entry terms

AYa presented his paper with proposals for updating the Event Entry Terms following various matters and feedback.

The Board agreed with the proposed changes regarding event entry fees, unused perm brevets and entry refusal by organisers.

CF suggested that the wording relating to COVID-19 should also be amended, being less specific to COVID-19 but still covering infectious diseases. It was agreed that amended wording should be included.

A discussion was held regarding including an age limit for children to be accompanied and whether the current under 14 age remains appropriate, or whether it should be amended, potentially based on the distance of the event. **IH** will review for next meeting.

Actions:

- **AYa** to provide updated Event Entry Terms incorporating the points noted for approval at the next meeting.
- **IH** to review AUK's requirement for accompanying children during events.

8. Event entry fees and Paypal

IH reported correspondence from a member regarding organisers charging different amounts for PayPal event entry fees. It was noted that matter had been discussed previously and organisers are able to charge different fees dependent on the method of payment as they are potentially purchasing different items (e.g. including the cost of a SAE).

It was noted though, that event organisation and administration has now developed and it was agreed that organisers should only charge a single fee, regardless of payment method, for each event. This will be facilitated within the new calendar event organiser system.

9. AUK email

AYa presented his paper with proposals for migrating the AUK email addresses over to Microsoft 0365.

It was highlighted that all Directors and Delegates should be using an audax.uk email address for AUK business and this should be the target going forwards.

It was agreed that all Directors and those delegates with audax.uk addresses should be migrated to 0365 initially. It was also agreed that those delegates with significant email usage (e.g. regional event delegates) should be encouraged to transfer to an audax.uk email address now.

It was further agreed, that other delegates should look to be migrated to audax.uk address in the future, following on from those covered above.

Actions:

- **AYa** to progress migration of all Directors and those delegates with audax.uk email addresses to 0365.

10. Annual Reunion 2025/26

AYa presented the report received from the Annual Reunion delegates regarding feedback from the November 2024 reunion and points for future reunion events.

It was noted that November reunions do not give sufficient time for finalising the awards from the preceding season and it was agreed that Feb/Mar reunions would be preferable going forwards such that a complete season's awards can be presented.

It was agreed that a Reunion should be held in March 2026, provisionally 21/3/26. This event should include items relating to the 50th anniversary.

It was also agreed that a smaller Reunion should be held in November 2025.

It was agreed that the March 2025 Board Meeting should be given over to a discussion regarding awards, reunions and 50th anniversary plans. The Annual Reunion delegates should be invited to this meeting

Actions:

- **AYa** to respond to Annual Reunion delegates and invite them to the March 2025 Board Meeting.

11. Any other business

11.a External events and DIY events

GH noted that there had been some discussion on social media regarding members riding external events as a DIY event and requested that the Board clarify what other events are allowed as a DIY events (refer to DIY FAQ 19, and Event Regulation 10.2).

11.b 24 hour Time Trial Events

GH noted issues with members' points claims for riding a 24 hour time trial event. It was proposed that the 24 hour time trial event should be added to the event calendar, and that the event regulations be amended to incorporate a time limit for claims.

Actions:

- **JW** to review what external events are acceptable to AUK as DIY events, and to review if DIY FAQ 19 should be amended.

- **GH / IH** to add 24 hour time trial events to AUK calendar.
- **AYa** to propose amended wording to 24 hour time trial regulations for review by Board.

Closure

There being no further business the Chair declared the meeting closed.